

CA Terms and Conditions

TERMS AND CONDITIONS

Registration Information

Eligibility:

Candidates must be 16-18 years old and have at least one year of high school language credit. Concordia Language Villages candidates who have completed the application process, met all the enrollment criteria, and have been accepted into the program.

Enrollment Criteria:

All of the following must be completed for acceptance:

- Receipt of most recent grade report.
- Contact information for a teacher for reference
- Interview with the program leader/dean
- Acceptance by the program leader/dean of the Language Village

Prior to the interview, a candidate's application, most recent grade report, and teacher contact information must be received.

Code of Conduct:

Concordia Language Villages expects students to conduct themselves in a respectful manner while on the program. Students and parents are instructed to discuss and sign the Code of Conduct and return by March 1.

Travel Documents:

Obtaining the necessary travel documents is the sole responsibility of the participant. Concordia Language Villages assumes no responsibility for any situation arising from missing or improper documentation.

U.S. Citizens

Must have a valid U.S. passport that does not expire until at least 6 months after the end of the Credit Abroad session.

- Students under the age of 18 at the time of departure must have a signed and notarized parental permission form.
- Concordia Language Villages will provide the form and instructions.

Non-U.S. Citizens

- Must have a valid passport from their country of origin or a specifically-issued U.S. passport for cases involving refugees.
 - May be required to secure a visa to visit a foreign country. It is the participant's responsibility to verify requirements with the Embassy or consulate of the country he/she will be traveling to and take appropriate and timely action.
 - Are required to have re-entry documents to return to the U.S. It is the participant's responsibility to have the correct documents prior to departure from the U.S.
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Medical Conditions

Participants must indicate on the Preliminary Health Screening form any medical condition or disability of which Concordia Language Villages, the program leader and the host family should be aware that may limit the participant's ability to fully engage in the Credit Abroad program. In addition, these must be indicated on the Villager Health History form. All allergies, dietary needs, medications, etc., must be managed by the participant and must not require any special attention.

Concordia Language Villages may request additional information from the participant. Concordia Language Villages reserves the right to cancel a participant who does not disclose a medical diagnosis or disability on his/her application; regular cancellation fees will apply.

Payment Schedule

- A \$500 deposit is due upon registration; all registrations and deposits must be completed before March 1.
 - One-half of the full program payment is due by March 1. Failure to meet this payment deadline may result in cancellation from the program.
 - The remaining balance is due in full by April 1. Failure to meet this payment deadline may result in cancellation from the program and forfeiture of all amounts paid.
 - Visa, MasterCard, and Discover are accepted as payment for registration and transportation. We encourage you to pay your bill online by visiting your MyVillage account on our website: www.concordialanguagevillages.org
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Late and Missing Payments

Concordia Language Villages reserves the right to cancel individual participants missing a payment by the deadlines above. Published cancellation fees apply.

Insurance Information

Limited insurance for minor illness or accidents and trip cancellation insurance for medical reasons is provided for all Concordia Language Village participants through our partner, Xperitas. Note: pre-existing conditions, mental illness, and pregnancy are not covered.

Students are responsible for printing out their Core Travel Insurance card to carry with them on the program. This will have contact information for claims. Additional insurance may also be purchased.

For information on the program insurance participants receive and optional additional coverage, please go to the Xperitas website: <http://www.xperitas.org/pricing-and-fundraising/insurance>

Concordia Language Villages recommends that each traveler's own comprehensive medical insurance be up to date and include coverage for the destination country.

Concordia Language Villages also partners with TravMark to supply a unique, optional comprehensive protection plan for participants and their families. The protection plan provides coverage for program cancellation or interruption, medical expenses/emergency assistance, and damaged, lost, or stolen baggage. For more information, please call TravMark at 1-888-420-5378 or visit: <http://youthstudentplans.com/default.asp?linkid=cord11>

Cancellations

The \$500 deposit is non-refundable unless the program is canceled by Concordia Language Villages.

If the villager cancels:

- Before March 1st, \$500 deposit withheld
- After March 1st, 50% of paid costs will be refunded, minus the \$500 deposit.
- After April 1st, no refund will be given.

How to Cancel:

Voluntary cancellations:

Voluntary cancellations must be submitted in writing (email is acceptable) by the participant or participant's parent/guardian directly to Concordia Language Villages, clearly indicating the participant's name and destination country.

Involuntary cancellations:

Concordia Language Villages reserves the right to cancel a participant for lack of payment or for failure to abide by the set requirements. In both cases the normal cancellation fees will be assessed.

Cancellation due to international travel warnings

Students will receive a full refund (less the \$500 deposit and administrative fee) if all of the following events occur:

1. Concordia Language Villages chooses to cancel the program due to an official Travel Warning from the U.S. Department of State.
2. The U.S. Department of State confirms that there has been a terrorist act against U.S. interests in the U.S., in international airspace, or in any country on your Concordia

Language Villages & Xperitas Itinerary.

3. The U.S. Department of State issues an official Travel Warning advising against travel to any country listed on your itinerary.

4. The official Travel Warning is issued or in effect within 90 days of your departure.

For more information on the U.S. Department of State Travel Warnings, visit their website:

<https://travel.state.gov/content/passports/en/alertswarnings.html>

Surcharges

Baggage Fees: Airlines may charge \$25 to \$50 each way for the first checked bag. Fees vary depending on the airline and destination. Additional fees based on size, weight, and additional pieces of baggage may apply. These fees must be paid by the passenger at check-in. Please check airline websites for the most current baggage fee policies.

I agree to the Concordia Language Villages Credit Abroad Terms and Conditions.

Parent Signature

Date

Student Signature

Date

SubmitCancel