Dear Families,

Welcome to Concordia Language Villages! We are thrilled that you will be joining us soon to Live the Language at a family-centered language and cultural immersion program! Whether you are attending a summer family week or family program during the school year, our promise is to engage you all in an enriching environment full of language learning adventures and discovery. Our goal is for each of you to leave with a sense of accomplishment and greater cross-cultural understanding.

For your convenience, we have an on-line Family Program Handbook that will answer most of your questions and help prepare you for your Village experience. Please be sure to read the Family Handbook on our website and spend some time reviewing the program descriptions and policies, so you and your family members know what to expect when you arrive. We’ve included tips on how to prepare and have provided useful information about what each one of you will experience at the Language Villages. Be assured that with almost 60 years of experience, we’ve thought of just about everything to make sure your investment in this journey will be worthwhile. I hope that you, like many others, will be eager to come back year after year. Over the last decade of family programming, we have learned that children who experience a Language Village with other family members adapt quickly, gain independence, and often are eager to continue the language learning journey at the Villages on their own.

After reading through the on-line handbook, if you have any questions prior to your arrival, do not hesitate to visit our Web site at www.ConcordiaLanguageVillages.org, email us at clv@cord.edu, or call us at (800) 222-4750.

We want everyone to arrive at the Villages confident and ready to participate in a dynamic and fun learning experience. Come ready and curious to absorb this fun and creative experience as we immerse and guide your family through a language and culture adventure. Our staff strives to establish a welcoming atmosphere where your entire family feels safe, encouraged and excited to discover language in their own personal way. I invite you to join us in living the language.

Respectfully,

Martin Graefe

Senior Director
## TABLE OF CONTENTS

### I. LANGUAGE LEARNING AT CONCORDIA LANGUAGE VILLAGES
- Mission Statement .................................................. .3
- How Will My Family Learn Another Language? ............. .3
  - Language-Learning Principles ................................ .3
  - Why Immersion Learning Works at the Villages ........... .3
- Professional Leadership ........................................... 4

### II. ABOUT THE VILLAGES
- Family Programs .................................................... .5
- Educators and Students .......................................... .5
- Summer Youth Programs ........................................... 5
- Village Weekends for Language Professional Leadership ... 6
- Donating to the Passport Fund ................................... 6

### III. THE VILLAGE EXPERIENCE
- Village Vocabulary .................................................. 7
- Curriculum/Programming ......................................... 7
- Preparation .................................................................. 7
  - Pre-Program Welcome Letter ................................... 8
  - Packing .................................................................... 8
  - Laundry .................................................................... 8
  - Bedding .................................................................... 8
  - Adjusting to an Immersion Setting ......................... .8
  - Village Store and Spending Money ........................... .8
- Arriving at the Villages ............................................... 8
  - Arrival Time ............................................................ 8
  - Arriving Healthy ...................................................... 8
  - Check-in/Customs .................................................... 9
  - Screening for Contraband ........................................ 9
  - Weapons Policy ...................................................... 9
  - Currency Exchange ................................................ 9
- Living at the Villages .................................................. 9
  - Facilities .................................................................. 9
  - Bathrooms/Shower .................................................. 10
  - Village Site Descriptions ....................................... 10
- El Lago del Bosque, Bemidji, MN .................................. 10
- Lac du Bois, Bemidji, MN ........................................... 10
- Lesnoe Ozero, Bemidji, MN ......................................... 10
- Sololampi, Bemidji, MN ............................................. 10
- Skogfjorden, Bemidji, MN .......................................... 10
- Sjolunden, Bemidji, MN ............................................. 10
- Voyageurs, Bemidji, MN ........................................... 10
- Waldsee, Bemidji, MN ............................................... 10
- Camp Holiday, Hackensack, MN .................................. 11
- Maplelag Resort, Callaway, MN .................................. 11
- Meals ........................................................................ 11
- Special Diets ............................................................. 11
- Bringing Food from Home ......................................... 11
- Environmental Awareness ........................................ 11
- Worship Services and Faith Diversity ....................... 11
V. HEALTH AND SAFETY

Emergency Phone Calls ............................................................................... 12
Access to the Internet and Fax ..................................................................... 12
Receiving Mail at the Villages ........................................................................ 12
Lost and Found ................................................................................................ 12
Parent Evaluation Form .................................................................................... 12

MONEY MATTERS ............................................................................................. 12
Registration ......................................................................................................... 12
Billing Statement ................................................................................................ 12
Paying by Credit Card ......................................................................................... 12
Refunds for Registration Cancellations .............................................................. 13

IV. POLICIES ........................................................................................................... 14
CREATING A LEARNING COMMUNITY ................................................................. 14
Agreement ........................................................................................................... 14
Behavior .............................................................................................................. 14
Closing Programs ................................................................................................ 14
Confidentiality of Villager Records ................................................................... 14
Controlled Substances ......................................................................................... 14
Electronics in the Program ................................................................................. 15
Families in a Community Living Environment ............................................... 15
High Chairs and Cribs ........................................................................................ 15
Housing ................................................................................................................ 15
Leaving the Village During the Program ......................................................... 15
Photographing Villagers and Staff ..................................................................... 15
Smoking ................................................................................................................ 16
Tipping .................................................................................................................. 16
Use of the Beach ................................................................................................ 16
Valuables .............................................................................................................. 16
Visiting the Villages ............................................................................................. 16
Web-Based Discussion Policy ............................................................................ 16

V. HEALTH AND SAFETY ................................................................................... 17
HEALTH CHALLENGES OF MINNESOTA'S NORTH WOODS .............................. 17
Questions about Healthcare .............................................................................. 18

VI. STAFF .................................................................................................................. 18
STAFF HIRING PROCEDURES AND POLICIES .................................................... 18

VII. CONCORDIA LANGUAGE VILLAGES IS PART OF THE FAMILY .................. 18
ACCREDITATIONS ................................................................................................... 18

VIII. TRANSPORTATION ....................................................................................... 19
TRANSPORTATION RESERVATIONS ................................................................ 19
Travel One Travel Agency ................................................................................. 19
Airport Pickup ...................................................................................................... 19
Arriving by Bus .................................................................................................... 20
ARRIVING/DEPARTING BY CAR ........................................................................... 20
Vacation in Minnesota ......................................................................................... 20
Minnesota Travel Information ........................................................................... 21
DRIVING DIRECTIONS TO VILLAGE SITES ............................................................ 22-29
MISSION STATEMENT

The mission of Concordia Language Villages is all about responsible global citizenship, with a special emphasis on preparing young people for responsible citizenship in our global community.

A responsible world citizen:
- understands and appreciates cultural diversity;
- communicates with confidence and cultural sensitivity in more than one language;
- responds creatively and critically to issues which transcend national boundaries;
- expresses empathy for neighbors in the global village; and
- promotes a worldview of peace, justice and sustainability for all.

HOW WILL MY FAMILY LEARN ANOTHER LANGUAGE?

Concordia Language Villages creates a community of learners, presenting opportunities to interact with teachers and peers in a language learning and cultural immersion experience throughout each day. The ultimate goal of all programming is creating an immersion experience that includes all participants and inspires lifelong learning. Since 1961, Concordia Language Villages has been recognized for its active, unique, and effective approach to immersion. You’ll soon learn what we mean by living the language.

Language-Learning Principles

The following principles apply to all programs of Concordia Language Villages. They have been adapted from the “Key Concepts of Immersion” found in Languages and Children: Making the Match by Helene Anderson Curtain and Carol Ann Pesola (1994). Taking time to read this and discuss it with your family members is one of the best ways for all of you to prepare yourselves for a Village experience.

1. The target language is used continuously by the staff so villagers are constantly hearing it in a myriad of contexts.
2. The use of English is kept to a minimum and clearly separated from the use of the target language. English is used when necessary to meet the safety and emotional needs of the villagers.
3. Active listening skills are encouraged from the moment villagers arrive as part of the natural progression of language development.
4. Situations are built into the day where the villagers need to use the target language to complete tasks and meet personal needs.
5. Active participation is encouraged in numerous activities and experiences relevant to the target cultures.
6. Cultural information is actively taught and thematic presentations are modeled through authentic experiences in the daily schedule.
7. Language learning begins with phrases and vocabulary which are useful in daily interactions. As villagers master this Village-centered vocabulary, the interactions are continuously expanded to broader contexts and more detailed discussions within and beyond the Village.
8. Error correction does not inhibit communication but leads the villagers toward more accurate language through the modeling of correct meaning or form in a supportive response to the villagers’ communication efforts.
9. Written labels and signs are an integral part of the cultural atmosphere of the Village. While Concordia Language Villages emphasizes listening and speaking skills, instruction in reading and writing the target language may accompany or follow listening and speaking skill development.

Why Immersion Learning Works at the Villages

It is often said that the best way to learn a new language is to go to a country where that language is spoken. Yet simply living in a foreign country doesn’t always guarantee that you’ll have access to the kinds of people or situations that make language learning possible. In other words, a stay in a foreign country, although surrounding the visitor with input, will produce little actual learning if hardly any of the language is understood.
Our immersion approach to language teaching provides families with natural, continuous opportunities to hear and speak the language, as well as the support of patient language teachers experiencing ongoing training in a variety of teaching methodologies. All of this happens within the context of a culturally authentic environment.

Family-based learning means that adults can brush up on language skills that they may not have used in a while. At the same time, young children get a head start on language learning. Older children get a chance to use language they are learning in school in real-life situations. Family programs are also a great opportunity for children in home-based education programs to interact with peers and adults in a foreign language. You bring the courage; let us instill confidence in your language skills!

Why the Concordia Language Villages approach to language learning works well for adults:

- Immersion allows you to hear the language spoken continuously in situations that give you clues to the meaning of the words: adults are good listeners.
- The language is used in real-life situations: adults want to use the language for real purposes...it’s a perfect match!
- Culture is an important part of all our programs: adults are generally very interested in culture.
- Working with a partner and in small groups is standard practice: you get to practice using the language in a safe environment.
- Small group language sessions provide opportunities for individual attention using a variety of authentic sources of language, including newspapers, magazines, books and films; adults are more comfortable when also exposed to the written word and visual images.
- There is a “can-do” attitude at the Villages: adults “can do” another language because they already know one.
- Adults choose to come to the Villages to learn a language. A positive attitude is the best indicator of success in language learning and in life.

Why the Concordia Language Villages approach works well with children:

- Immersion at Concordia Language Villages is active: children are engaged in learning when it engages multiple modes of learning.
- We are all about fun: children realize that language learning is enjoyable when games, sports, music, arts and crafts are used to teach new concepts.
- Communication is more important than accuracy: we do not constantly correct learner errors, instead we encourage all learners to communicate using the language skills they are gaining.
- Immersion means using authentic language everywhere: young learners are often more tolerant than adults about not being able to understand every single word.

PROFESSIONAL LEADERSHIP

Concordia Language Villages staff are active professionals. The deans, program leaders and most leadership staff have lived for an extended period of time in countries where the language they instruct is spoken. Many have a history of holding office in national, regional and state language and educational organizations. Our staff presents at local and national conferences, including language conferences and the national American Camp Association conference, of which many are active members. Nursing personnel are members and leaders of the Association of Camp Nurses.
Concordia Language Villages is excited to offer numerous language and cultural immersion-based programs for all ages. We understand and support the idea that language learning is a lifelong opportunity! Nearly 500 participants from around the country join us for our family weeks and weekends, as well as our fall and spring Adult programs. Our Web site has more information about all of our programs. Here is an overview of the scope of programming offered by Concordia Language Villages.

FAMILY PROGRAMS

Our family programs are designed to provide all family members with a unique “language learning vacation.” These programs are a great way to instill a love for learning in children and an excellent opportunity for adults to further their own language learning pursuits. Family programs are a great way to support home-based language learners, heritage learners as well as your studies in school or community education classes.

Family Fun Weekends are three- to four-day, two- to three-night programs. Be sure to check the details regarding your specific program for dates and times. Family Fun Weekends are held at our Turtle River Lake site near Bemidji, Minn.

Family Weeks begin on Mondays, and end on Saturday morning. These programs are held during the summer months. For some Family Weeks, the program is held concurrently with Summer Youth Programs, where children are attending without parents. Family Weeks are held both at our Turtle River Lake site near Bemidji, Minn., as well as at several of our leased facilities around Minnesota.

VILLAGE WEEKENDS OR FIELD TRIPS FOR LANGUAGE EDUCATORS AND STUDENTS

More than 3,000 villagers participate with their school groups at our Village Weekends during the school year. Village Weekends are scheduled Thursday afternoon through Sunday morning or Friday night through Sunday morning almost every weekend from October through May. Villagers usually come with classmates, teachers and parent chaperones from as far away as California, Washington, Texas, Montana and New York. Chinese, French, German, Japanese, and Spanish Village Weekends are held at our Turtle River Lake site near Bemidji, Minn.

Villagers adopt a new name as they go through customs, change their currency at the bank and participate in a program very similar to our summer sessions, based on a specific theme. Teachers organizing groups to attend Village Weekends especially value the cultural immersion, something that complements their classroom efforts. Students return to the classroom highly motivated and inspired to engage more actively.

Transportation by bus can be arranged from Minneapolis or Moorhead, Minn., to Bemidji. Interested students should contact their language teachers, language departments or the Village Weekends office at 1-800-450-2214 or at weekends@cord.edu.

ADULT PROGRAMS

Concordia Language Villages offers numerous programs for adults. We offer programs in Chinese, Finnish, French, German, Italian, Norwegian, Russian, Spanish and Swedish. Our adult programs are active and fun-filled and attract learners from around the country!

Check our Web site for a complete list of programs, or e-mail clvevent@cord.edu.
SUMMER YOUTH PROGRAMS

Concordia Language Villages has a proven track record of offering language and cultural immersion programs in a safe, fun, culturally appropriate and educationally effective setting for youth ages 7-18. Villagers return summer after summer to all of the Language Villages (50% returnee rate). The experiential setting fully immerses the participants in the culture of the countries where the language is spoken through food, music, sports, dance, games, and activities. Language offerings include Arabic, Chinese, Danish, Finnish, French, German, Italian, Japanese, Korean, Norwegian, Portuguese, Russian, Spanish and Swedish.

Over 4000 young people from all 50 states and 22 countries attend the Villages every summer. One-, two-, three- and four-week residential programs and day camps are designed to offer villagers experiences from introductory level to high school and college level course work. The four-week high school credit session is the equivalent of one high school year of language instruction. Summer programs are held at our Turtle River Lake site near Bemidji, Minn., as well as at numerous leased facilities around Minnesota.

RENTING THE RETREAT CENTER FACILITIES ON TURTLE RIVER LAKE, BEMIDJI, MINN.

The year-round sites of Concordia Language Villages on Turtle River Lake near Bemidji are some of the most relaxing and architecturally unique centers and conference facilities in the country.

From September through May, these facilities lend a restful and focused atmosphere to anyone participating in a conference, workshop or retreat. Balanced with ample access to the natural surroundings and homemade international cuisine every day, this setting serves as the perfect getaway, be it for productive work sessions or team building in a relaxed setting. Contact the Bemidji office at 1-800-450-2214 to find out more about hosting your conference with us.

DONATING TO PASSPORT FUND

The Concordia Language Villages community envisioned in our mission statement is one of diversity and inclusion. We strive to recruit a culturally, economically and geographically diverse group of villagers, often through scholarship assistance.

The Passport Fund was established to ensure access to our summer youth programs through need-based scholarships. All gifts to the Passport Fund are tax deductible as allowed by law. You may mail your donation to:

Concordia Language Villages
Attn: Passport Fund
901 8th St S
Moorhead, MN 56562

If you have questions about the Passport Fund, please call our development office in Moorhead, Minn., at 1-800-222-4750, ext. 3472.
VILLAGE VOCABULARY

As a unique program, we have developed a unique language of our own! This list will help you as you learn more about the Villages, our programs and sites.

Language: There are Family Camps in 9 different languages at the Villages: Chinese, Finnish, French, German, Japanese, Norwegian, Russian, Spanish and Swedish.

Village: Each language has a corresponding Village name that translates roughly to “Lake of the Woods:” Sen Lin Hu, Salolampi, El Lago del Bosque. The exception to this rule is French Voyageur.

Site: Villages can have one or more sites, depending on the enrollment. Sites may be year-round, architecturally authentic Villages owned by Concordia Language Villages or traditional camps or retreat facilities transformed into a Village for the summer.

Location: Each site in Minnesota is located in a rural area with beachfront and woods. When we refer to the site location, we use the name of the nearest town, which helps when you are looking for directions: Bemidji, Callaway, Cass Lake, Dent, or Hackensack.

Deans: Deans are the directors of each Village. They are onsite and in charge of each Village, staff and curriculum, handling emergencies and communication with villager families as well as the administrative office.

Village Names: Staff and villagers select culturally appropriate names to use while they are at the Villages. You will see the deans’ Village names italicized between their first and last names (Allison Magda Spenader). We often refer to staff by their Village names. We always refer to villagers by their Village names (except when corresponding with family members).

Target Language: The language being learned and spoken at each Village is the “target language.”

CURRICULUM/PROGRAMMING

While the curricular framework is consistent within each Village program, curriculum content may differ from Village to Village, and year to year, based on the expertise and interests of staff, relevance of activities to world events, and villager requests. However, basic elements of cultural instruction include traditions, holidays, ethnic crafts, sports, historic events, current events, drama, dances and music. Simulations are another key component of experiential learning. As participants, villagers of all ages may experience some of the difficulties and compromises that real-world situations demand and how another culture may perceive an issue differently from the villager’s own culture.

PREPARATION

Now that you’re registered for your family program at Concordia Language Villages, you can begin to prepare for this unique learning experience! There are a variety of steps you can take to prepare for your language program. Look online for free programs or resources for the language you are learning. You should also check with your local library to see what they have available. Larger book stores will stock materials in all of the languages taught at Concordia Language Villages. Your local college or university may also be a good resource for tracking down helpful materials. Why not get your family excited about the program by serving an ethnic meal at home, or renting a foreign film? There’s so much you can do to start on your language learning journey today!

You will also need to complete all of the necessary paperwork included in the Welcome Packet.

- Health Form: participants do not need a physical exam to complete this form. In order to prepare for your arrival, what is really important to us is to be aware of any dietary needs, such as a family member’s vegetarian or vegan preferences, allergies, etc.
- Transportation Form: indicate how your family is arriving/departing (see Page 19).
Pre-Program Welcome Letter

Your family will receive a welcome letter via the e-mail address that you provided during registration from the dean or program leader of the Village before the session begins. It will provide a glimpse of what Village life will be like and introduce some of the fun and exciting activities that are planned.

Packing

A packing list is included in the Welcome Packet and is available online. This list will help your family in packing for the Village. It will also help you ensure that you bring everything home with you after the program.

Families are encouraged to bring items with them that will enhance the immersion experience, such as CDs or books in the target language. Clothing with inappropriate or offensive language or designs cannot be worn in the program. Your family may wear clothing with non-offensive English words. Please refer to the "screening for contraband" section for a list of items not allowed at the Villages.

Laundry

There are no laundry facilities on site for participant use. Please bring enough clothing for your session and a mesh or cloth (not plastic) laundry bag.

Bedding

All facilities have bunk beds and everyone provides their own sheets and blankets. Participants in summer Family Week programs should also bring their own pillows. We recommend bringing two flat sheets or one deep pocket fitted sheet and one flat sheet, as well as warm blankets if your program is during colder months. From a fire safety standpoint, experts discourage sleeping in zipped sleeping bags, so we request that you use them only as blankets. If you are traveling from a distance and find it difficult to transport bedding you may reserve bedding for your family by filling out this form no later than 3 weeks prior to the start of your session.

Adjusting to an Immersion Setting

Villagers will find elements in our program intense, fun, perplexing, rewarding and, most of all, unique. Villagers of all ages, especially those new to the program, will be experiencing what may be an entirely new style of teaching. Adjusting to a new situation usually takes a little time, and many of the villagers' unquestioned assumptions about education may be challenged for the first time. In an immersion environment it is not always easy to recognize one's own progress. As children, for example, we didn't notice we were growing until the relatives, on their yearly visit, surprised us by exclaiming, "My, how you have grown!" Likewise, an intense immersion program can hide the incredible amount of progress participants make until after they return home. What's also important to remember is that it's OK to not understand every word that is being said. We will do our best to ensure that you understand the general gist of what is taking place and encourage you and your children to ask for clarification if there is anything we can help with. All the program staff have had the experience of learning another language and know what it can feel like not understanding. Our goal is to help you adjust, actively participate, and succeed in learning.

Village Store and Spending Money

The registration cost of each Village session covers food, lodging, instructional materials and supplies. However, your family may want additional spending money to shop at the Village store for souvenirs and a snack or a treat. Your family will have a daily opportunity to purchase items using the target language. The amount of money needed should be based on the length of stay and your budget. There are a number of items available for purchase such as T-shirts (approx. $16), sweatshirts (approx. $35-60), cookbooks, books, dictionaries, music, cultural items, souvenirs, and international candy and soft drinks from language-specific countries.

ARRIVING AT THE VILLAGES

Arrival Time

Family week participants should arrive between 2 and 4:30 p.m. on the first day of their session.

Academic-year Family Fun Weekend participants should arrive between 5 and 7 p.m. on the first day of their session.

Arriving Healthy

Villagers are expected to arrive healthy and able to participate in the program. Call the Village dean or program
leader if you or your child is ill or becomes ill on the way to the Village. Concordia Language Villages reserves the right not to admit participants who arrive ill or who have been exposed to communicable diseases.

Check-In/Customs
In order to simulate and establish an authentic cultural atmosphere, villagers go through customs on the first day
Family members choose Village names, receive their cabin assignments and a daily schedule.

**Screening for Contraband**

Contraband refers to all items that detract from the immersion experience in the target language or violate Village policies. We wish for you to unplug, to truly focus and concentrate on the immersion experience, and to enjoy to the fullest the natural and peaceful setting of the Villages.

Contraband items that are prohibited at our sites include:
- Illegal substances,
- Alcohol, and
- Weapons (see weapons policy below).

We ask that you support the immersion environment by keeping the following items at home. If any of these items must come to the village, please keep them in your living space.
- Cell phones and other electronic message devices
- Language media not in the target language, including music, games, books, and magazines (not including religious texts)
- Video games and video game players, and other similar electronics
- Music players, including MP3 and CD players
- Food items (please store in air-tight containers to prevent rodents and ants in the living space)
- Offensive clothing

The dean or leader of your program can answer any questions you have about contraband.

**Weapons Policy**

Using, possessing, or carrying any kind of firearm or weapon on the property of Concordia Language Villages is strictly prohibited. Concordia Language Villages retains final authority in determining what constitutes a weapon, especially when evaluating potential danger. Specifically prohibited items include, but are not limited to, knife blades, lasers, numchucks, shockers, razor blades, brass knuckles, acid, metal pipes, stun guns, BB guns, firearms, pistols, shotguns, rifles, ammunition, explosive devices, fireworks, pyrotechnics, or any other instrument capable of inflicting serious injury.

**Currency Exchange**

As part of customs, villagers typically exchange their U.S. currency at the Village bank for the currency of the Village. Villagers deposit all spending money in the bank for safekeeping. Villagers are able to withdraw appropriate amounts from their account daily. Currency rates are posted at the Village banks. Because foreign currency is very difficult and expensive to procure, we require villagers to exchange all foreign currency for U.S. dollars at the end of the session and not to take foreign coins home as souvenirs. Please note that in some short-term programs, villagers may not exchange their currency.

**LIVING AT THE VILLAGES**

**Facilities**

Living in the Villages is a community living experience. Participants, including families, will share living spaces with other participants. When making those assignments, our staff will typically keep in mind the configuration and size of family units, as well as the age and gender of the children and the parents attending the program. Knowing that many families provide private sleeping rooms for their children, it is important to prepare all family members for understanding and respecting private spaces in a semi-private environment.

Family Fun Weekend programs as well as the Family Weeks during the summer may be held at our year-round facilities near Bemidji or at leased facilities.

All facilities include a dining room, health center, a lakefront swimming area (summer programs only), program activity areas, cabins or houses with bunk beds, and an administrative building. Our facilities are inspected regularly by state fire marshals and state sanitarians. We ensure that smoke alarms work, fire extinguishers are charged, emergency directions are posted and sanitation standards are implemented. Participants assist with keeping their own cabins and bathroom facilities clean and neat on a daily basis. Common household cleaning supplies are used. The maintenance and custodial staff work hard to keep everything running smoothly.
Bathrooms/Showers

Different sites have different bathroom and shower facilities. Some traditional camp facilities have bathrooms and showers housed separately from the sleeping cabins. Newer retreat facilities may have bathrooms in sleeping quarters. Some participants can expect bathrooms with multiple showers separated by curtains as the norm in most of the facilities leased for our programs. During summer months, villagers at some sites use the saunas (with bathing suits) as well as daily swims to stay clean!

VILLAGE SITE DESCRIPTIONS

El Lago del Bosque – Bemidji, Minn., is the Spanish Language Village facility on Concordia’s property on Turtle River Lake. This site is home to the Spanish Family Weekend. The dining hall, El Comedor, contains a gas fireplace as well as a spacious dining area. Eight residential buildings feature a total of 13 cabins/sleeping rooms, each housing six to eight participants. Private shower and bathroom facilities are available in each cabin unit. Each cabin has its own separate group space that may be used for classroom activities or meeting. There is also an activities building used for meeting space.

Lac du Bois – Bemidji, Minn., is the French Language Village facility on Concordia’s property on Turtle River Lake. This site is home to the French Family Week. Two to three families in each cabin share residential space. Additionally, separate cabins are situated around central bathrooms with showers, toilets and sinks. The cabins, designed to replicate provinces of France, have wardrobes for hanging clothes. This site also features a beautiful waterfront, arts and crafts room and nature trails.

Lesnoe Ozero – Bemidji, Minn., is the Russian Language Village facility on Concordia’s property on Turtle River Lake. The site is the home of the summer Russian Family Week. The facility used to be a resort, so the cabins are comfortable, with bathrooms, showers and a common living area. It features authentic pine log cabins housing between six and 14 people per cabin, typically in bedrooms sleeping four people each. Each cabin features one or two private bathrooms with showers shared by the participants and staff living in that cabin.

Salolampi – Bemidji, Minn., is the Finnish Language Village facility on Concordia’s property on Turtle River Lake. This site is home to the Finnish and Nordic Family Week and the Finnish and Swedish Family Fun Weekends. It contains dining facilities, a kitchen, limited residential spaces, meeting areas and a library. Five cabins house up to 16 participants utilizing both upper and lower bunks. Shared bathrooms with private shower facilities are in each cabin and in the lower level of the dining hall. An authentic Finnish sauna is also available.

Skogfjorden – Bemidji, Minn., is the Norwegian Language Village facility on Concordia’s property on Turtle River Lake. This site is home to the French and Norwegian Family Fun Weekend as well as Norwegian and Spanish family week. The site has a spacious main building that features a fireplace and meeting rooms. The activity building offers gymnasium facilities and meeting areas. Nine three-bedroom cabins house up to 16 people, utilizing both upper and lower bunks. Most cabins are two stories with staircases and shared common bathroom/shower facilities. A cozy living area is on the main floor of each cabin.

Voyageurs – Bemidji, Minn., is the permanent base campsite on Turtle River Lake. Participants sleep in tents and all meals are prepared over open campfire. This is the home of the summer Voyageur Family Weeks. Canoes are used for tripping and transportation of food supplies as well as mail. Portages are a part of the fun.

Waldsee – Bemidji, Minn., is the German Language Village facility on Concordia’s property on Turtle River Lake. This site is home to the German Family and Swiss Weeks and German Family Weekend. The German Language Village has lodging in four large carpeted houses, each divided into sleeping areas. A living room, shared bathrooms and showers are on the main level. An indoor sauna and additional private showers are located in an adjacent building. Upper and lower bunks are used for sleeping. There is additional housing and programmatic space available in the BioHaus, the first Passive House in North America, a cutting-edge model of comfortable, energy-efficient living. Most dining and programmatic activity is held in the Gasthof.

Camp Holiday – Hackensack, Minn., began as a private girl’s camp in 1922. The buildings and grounds have been well maintained and upgraded over the years to cherish the “camp” atmosphere and also accommodate modern needs. This site is the home of a summer French Family Week. The main swimming beach is situated on Lac Bébé (Baby Lake) and provides a wonderful view of scenic northern Minnesota. The cabins give a nice sense of community and all face into a large, flat, grassy area. The cabins are simple and cozy (no electricity) with bunk beds, and small cupboards for your family’s possessions. A favorite among many villagers is Lac du Bois’ sauna, and some make it something of a
tradition to come use the sauna nearly everyday!

Maplelag Resort – Callaway, Minn., Maplelag is a destination cross-country ski resort and conference center located on Little Sugarbush Lake. This site is home to the Chinese Family week. Maplelag began hosting Concordia Language Villages in 1976. Owners Mary and Jim Richards are constantly building and upgrading the facilities to meet the needs of both the Villages and their resort. Amenities include a Lodge with activity space, store, offices, stage and a dining hall, a Volleyball court, the swimming beach, cross-country running trails and an outdoor stone fireplace for barbecues.

Meals

The food here will amaze you! We cook and bake our culturally authentic meals from scratch, rather than serving pre-packaged, processed foods. Participants are served three balanced meals and at least one snack per day to ensure they have the energy needed for our active family programs. Meals are eaten family-style at the table and are preceded with a mealtime presentation in the target language. Please prepare your children for the experience of eating new foods at the Village. Staff will sit with you at all meals to continue providing you with opportunities to apply authentic language and cultural elements in the context of a meal, eaten just like it would be in a country where the target language is spoken.

Prior to each meal is an opportunity to give thanks for the food; at the end of each is clean-up. Important announcements are shared with the large group after everything is put away and cleaned up.

Special Diets

Because food is a major part of the experience here at Concordia Language Villages, our menus are a cultural experience. As you complete the health form, please identify dietary needs based on documented health concerns, such as anaphylactic reactions, physically visible food intolerances, and other proven physical food allergies. These conditions will be planned for by the head cook and a dedicated staff member. We also recognize vegetarian-style food preferences as the only other exception for catering to special dietary needs. We do not provide kosher meals. If you are concerned about your nutrition, please contact the food service manager for general inquiries, or contact the Village staff if you feel your health form needs to be corrected.

Bringing Food from Home

We strongly discourage families or friends from bringing snack or other food items to the Villages. Most sites do not have adequate storage facilities. Rest assured that the food choices offered at meal time and at snack time will be kid-friendly within the context of each cuisine. Please speak with the dean or leader of your program if you have food concerns. If you feel it is important to bring your own snacks during your program, please be sure to provide a sealed container for storage, and leave as much as possible in your own car. Some family week programs are held concurrently with summer youth sessions. We ask that you help support the immersion environment by keeping outside food and drink items in your cabin at all times. Storage for refrigerated items for infants attending the program will be provided.

Environmental Awareness

All of the Villages work to model environmentally responsible behaviors: including reducing, reusing and recycling; respect for nature and property; and outdoor skills. We believe that’s how a global citizen should be! We have a full-time environmental education specialist who has cataloged and developed many of the natural settings of our Turtle River Lake sites.

Worship Services and Faith Diversity

Concordia Language Villages is a program of Concordia College, which is affiliated with the Evangelical Lutheran Church of America. To provide an opportunity to give thanks, each meal is started with a song of thanks in the target language or with a moment of silence, which each individual can use to give thanks in their own way or for personal reflection. We invite families to take time during the program to explore their faith as a family during those times of the day when activities are not scheduled. In an effort to respect faith diversity and be welcoming to all, attempts at converting others to one’s own beliefs are not accepted. Family programs are designed to include participants from a broad spectrum of background, including religious beliefs.
COMMUNICATION

Emergency Phone Calls
If someone outside the Village should need to contact you, the first step is to call the Village business office. Contact information for each site is located on pages 26-31. Adults may also choose to retain their cellular telephones during the session. We ask that you exercise discretion in using cell phones using them only in the privacy of your cabin. Please note that offices at each Village may not be staffed for certain portions of the day so callers may need to leave a message on the Village answering machine. The messages will be checked frequently.

Access to the Internet
Internet access at the Village is only for program staff to use in program preparation and delivery. Adult participants may contact the dean or program leader about using the internet for personal reasons. Adults who anticipate needing to use the internet on a regular basis should bring a laptop computer or mobile device. Our staff will show you the designated area(s) where you may access the internet during “free time.”

Receiving Mail at the Village
Everyone enjoys receiving mail at camp. If you have friends or family who will be sending you mail, please ensure that they anticipate an extra day for mail to arrive to you at the Village, as it must first be processed at our Distribution Center. Participants in our Family Weekends should not instruct family and friends to send mail, as there will not be sufficient time to receive it. While we make every reasonable effort to forward or return to the sender mail that is received after your departure, we cannot guarantee that such efforts are always successful. The mailing addresses of our Family Week programs noted with the maps on pages 26-31.

Lost and Found
It is helpful for families to refer to the provided packing list as they pack for their return trip home. We cannot guarantee finding lost items after a session. If an item is left at the Village, write to: Lost and Found, Concordia Language Villages, 8659 Thorsonveien NE, Bemidji MN 56601. Give a detailed description of the item and include the family’s name, program and language. Concordia Language Villages will make every effort to find the lost item. Families are responsible for postage.

Parent Evaluation Form
Parent feedback is highly valued at Concordia Language Villages and is used to improve the program each year. Parents and older children are given an evaluation form at the end of the session in which they are asked to rate a variety of areas of the program as well as give comments and suggestions. Some villages may send a survey via e-mail instead. We encourage all participants to complete this form and return it to us with any concerns clearly stated. Additionally, we encourage parents to send our administrative team letters detailing any concerns. We read and respond appropriately to such letters.

MONEY MATTERS

Registration
On-line registration is available on the Concordia Language Villages web site. If using the PDF or a paper registration form participants in the family programs fill out one registration form per family.

Billing Statement
You will receive one billing statement for all family programs. Separate charges will appear for registration and transportation. Once you have made a payment it sometimes takes a few weeks to post to your account. All payments are due in full three weeks before the start of the session.

Paying by Credit Card
Visa, Discover and MasterCard are accepted as payment for registration and transportation. For Family Weeks, please call the Moorhead Office at 1-800-222-4750, ext. 4350. For Family Weekends, please call the Bemidji Office at 1-800-450-2214.
Refunds for Registration Cancellations

Should a reservation for any of the family programs need to be canceled, a full refund less the non refundable deposit will be made for cancellations received at least three weeks prior to the program. Cancellations received less than three weeks before program start will not receive a refund.

Refunds

Homesickness and pre-existing medical, psychological and mental health conditions are not considered grounds for refund of registration. All requests for refunds must be made within 30 days following the end of the session.

<table>
<thead>
<tr>
<th>Registration cancellations made:</th>
<th>Amount Refunded:</th>
</tr>
</thead>
<tbody>
<tr>
<td>More that three weeks prior to session</td>
<td>All tuition paid minus nonrefundable deposit</td>
</tr>
<tr>
<td>Less than 3 weeks prior to session</td>
<td>no refund</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Transportation cancellations made:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Five business days prior to arrival/departure</td>
<td>100 percent</td>
</tr>
<tr>
<td>Less then five business days prior</td>
<td>No refund</td>
</tr>
</tbody>
</table>
CREATING A LEARNING COMMUNITY

We take our mission of responsible global citizenship and its implications seriously. It is our goal to create peace through understanding; and in order to create and maintain a harmonious Village experience for all villagers, we apply our behavior expectations fairly across all Villages. Please read all the policies below carefully and discuss them with your family. Keep in mind that this is not, and can never be, an exhaustive list, and that at each Village, culturally authentic behavioral expectations also exist. As such, at the discretion of the dean or program leader, a villager might be asked to alter or modify his or her behavior to align with and respect the cultural authenticity we strive to bring alive in each program.

We appreciate your discussion of these important policies with your family, and more importantly, your commitment as a parent or guardian to what we endeavor to accomplish each year and the experiences we create for thousands of villagers from a myriad of backgrounds coming from across the United States and around the world.

Agreement

Your application to a Family Program forms an agreement between Concordia Language Villages and all the villagers who are enrolled, in accordance with the Family Handbook and all the rules and regulations stated herein. This agreement has been accepted by both parties and is governed by Minnesota law. The parties consent to the jurisdiction of Minnesota courts if any legal action ensues.

Behavior

Concordia Language Villages seeks to maintain an environment free of discrimination, violence, intimidation and harassment based on gender, race, creed, color, national origin, sexual orientation or disability. Language, behavior and attitudes that intimidate, offend or debilitate participants or staff members are not tolerated. We encourage you to talk with the Village dean or leader if you have concerns about these matters.

Participants are expected to comply with requests and directions that ensure the health, safety, and welfare of all members of a Village. In addition, participants are expected to respect and act in accordance with the cultural norms of the Village program.

Concordia Language Villages does not tolerate emotional or physical abuse or the threat of such abuse of one person by another. It may be grounds for dismissal from the program. If necessary, your family may be asked to leave the Village at your expense without refund.

Inappropriate sexual behavior is not allowed in the Village program and may be grounds for dismissal. If necessary your family will be asked to leave at your expense without refund. All program and support staff have been informed of and have agreed to comply with the Concordia Language Villages sexual harassment policy.

Emotional or psychological behavior which affects another person’s ability to participate in the program or that significantly disrupts the program may constitute grounds for dismissal. If necessary, your family may be asked to leave the Village at your expense without refund.

Closing Programs

Family Weeks may include a closing program on the last morning. This program includes highlights from the session and is open to family and friends of participants. The program may include song or dance performances by participants, the presentation of certificates and announcements. Participation is encouraged but not mandatory.

Confidentiality of Villager Records

All participant records and files, including health forms and information about medical treatment during a Village session, are treated in a confidential manner, both in the registration process and at the Village and at the College. We encourage you to attach additional information to your family’s health forms that may assist us in working with your family during the Village session. We do not distribute address lists of villagers before, during, or after the session.

Controlled Substances

Concordia Language Villages is an environment free of alcohol and illegal drugs. The consumption of these controlled substances by a family member will require us to ask the family to leave the program at their own expense, without refund. Occasionally some ethnic recipes call for alcohol as an ingredient and we reserve the right to include them for flavoring as we prepare culturally authentic meals for the program.
Electronics in the Program
While our policy for youth programs considers electronic gadgets “contraband” we realize that even when away for only one week, some adults need to remain connected. Due to our rural locations, we cannot guarantee uninterrupted wireless access in our Villages, though service is available. Each Village has a designated area for adults to occasionally plug in their laptops or check their voicemail via cell phone. Otherwise, we ask you to refrain from using such equipment in the open, shared Village community spaces, so it won’t disrupt the immersion experience for others.

Unless you bring your own laptop or other mobile device, Concordia Language Villages is not able to guarantee internet access for adults/families during the family programs.

Families in a Community Living Environment
Parents/guardians carry the ultimate responsibility and accountability for their children while enrolled in a family program offered by Concordia Language Villages.

The family programs of Concordia Language Villages are designed to be experienced as a family. For children in attendance as part of the family program (not in a youth-only session that might run concurrently to a family program) the parents/guardian of a child in attendance carry the supervisory responsibilities at all times, except when the child is attending activities directly supervised by a staff member without a parent in attendance at that activity. The structure of the program and staffing levels for family programs do not permit our staff to act as caretakers of children left unattended unless the explicit design of a program activity is designated for children only. There will not be a staff member living in your cabin, nor do our staff provide babysitting services. This means that when your child goes to bed, you are responsible for providing supervision in the cabin or living space appropriate to the age of your child.

We understand the variety of parenting styles and respect that diversity. We strive to provide a safe, comfortable, non-intimidating, respectful and supportive learning environment and ask parents to contribute to it, being sensitive to those around them, not disturbing the peace and sense of community within the Village.

Participants must respect the personal property of others as well as the Village facilities and grounds. Destruction or intentional abuse of property, including graffiti, may be grounds for immediate dismissal and/or mandatory reimbursement made to Concordia Language Villages. Stealing or shoplifting is also grounds for dismissal, depending on the circumstances. If necessary, your family will be asked to leave immediately at your expense without refund.

High Chairs and Cribs
A limited number of high chairs and booster seats are available at each family program. Please contact (800) 450-2214 to request these items in your program. Concordia Language Villages is not able to provide cribs. Toddlers need to be able to sleep in a twin bed on their own (otherwise please bring a travel crib) and will be allowed only in the lower level bunk beds.

Housing
Housing in the Village is shared among family program participants. Families should expect to share their housing unit with others not in their immediate family. We will attempt to co-assign families of similar make-up (gender of parent and gender and age of children) to housing units. With privacy limited in the housing units, we encourage each family to prepare accordingly to assure everyone’s level of comfort.

Leaving the Village During the Program
The immersion environment at Concordia Language Village is most effective when participants are involved and engaged continuously, without the distraction of trips into town. We encourage you to take care of your shopping, sightseeing and visiting prior to or after the family program. Concordia Language Villages only provides a transportation option for family program participants in cases of true emergencies and vehicles are not available for rent.

Photographing Villagers and Staff
At different times throughout the year, we try to capture images of Village life using several types of media. We are careful not to disrupt the normal activities of the day. These images are then used in displays, on our Web site, for publications, in advertisements or on Village Production Pages. All photographs, video or audio are exclusive property of Concordia Language Villages. No compensation is paid to the villagers or staff whose photos are used. Villagers and staff use their “Village name” at all times while in session, for both linguistic and cultural reasons. Therefore, a degree of anonymity is reinforced both in daily Village life and in the images that are used for promotional purposes. Villagers are very rarely identified by their legal name in publications; villagers will never be identified by name or home address in any publications without prior parental consent. If you have any questions or concerns about our photo policies, please contact assistant director of marketing at 1-800-222-4750, ext. 3247.
Smoking
Each Village has a designated smoking area. Smoking is otherwise prohibited on Village grounds.

Tipping
In accordance with standards of the American Camp Association and Concordia Language Villages policy, staff may not accept gifts or other forms of gratuity for any reason during your stay at the Village.

Use of the Beach
During the Family Week programs, Concordia Language Villages provides lifeguards for waterfront activities at scheduled times each day. Activities such as swimming and canoeing are offered during those times and program participants who meet the criteria for these waterfront activities are welcome to take advantage of them during those times. At no time are program participants (children as well as adults) permitted to be at the waterfront or in the lake when a lifeguard is not present.

Valuables
Concordia Language Villages bears no responsibility for lost or stolen items. We encourage you to leave valuables at home. We also ask you to keep airline tickets and billfolds (that won’t be needed during your stay) in the Village safe (limited space is available).

Visiting the Villages
In order to ensure a safe and secure environment for all of our participants, we are a closed community to the general public while Villages are in session. Participants in the Family Programs who would like to visit nearby Villages need to check with the Village dean or leader to arrange a tour. Guided tours are available at our Turtle River Lake sites Tuesday through Friday, 9 a.m. to 3 p.m., preferably by appointment. Call 1-800-450-2214.

Web-Based Discussion Policy
Online safety is important to us! Concordia Language Villages centrally manages several social networking presences. Each site is referenced at www.ConcordiaLanguageVillages.org. All other unofficial references and/or implied affiliations with Concordia Language Villages that may appear on social networking sites are not monitored by Language Villages staff. We recognize that there are dangers associated with unsupervised social networking sites for youth and our cyber policies are a part of our general health and safety plan for our villagers. Our staff policy strongly discourages interaction of staff with villagers through any social media, for the protection of both staff and villagers.

In addition, our staff policy is that staff do not initiate electronic (or other) communication with villagers outside of the Village, and if they do have professional communication with a villager before or after a session, that they inform their dean. Please explain this social networking policy to your family so that communication between villagers and staff members will not be an issue after the session is over. Of course, we recognize that villagers form positive and healthy relationships with counselors while in session and may wish to continue those relationships after the summer, but with the advent and profusion of social networking sites, we have opted to follow American Camp Association guidelines and ask staff not to engage in this type of electronic communication with villagers who are under the age of 18. Your child’s understanding of this policy will help us avoid putting staff members in an awkward position and hurting the feelings of your child. If a staff member or a dean should happen to see social media content by or about a villager that is of great concern, the dean may contact the parent, with the well-being of the villager in mind.
Parents/guardians are considered the primary caretaker and responsible for the well-being of themselves as well as the children in their care. Medication should be secured in the cabin/living space of each family and is the responsibility of the adults in the family.

At minimum, each Village has a staff person credentialed in first aid and CPR. If your family is with us during one of our regular youth sessions, our health center staff will be available at designated hours. These personnel can help with some routine health needs. Should need arise, you also have the option of accessing care at the local clinic in town.

HEALTH CHALLENGES OF MINNESOTA’S NORTH WOODS

As in any geographic area, program participants are exposed to risks associated with location. Our program has developed risk reduction strategies, and we rely on the help of our participants so these strategies are as successful as possible. Even then, there are no guarantees of success. Of particular note are the following summer and winter concerns:

- **Poison ivy** is part of our natural flora. Your family needs to keep to Village paths. Villagers who participate in overnight camping have a greater risk of exposure to this obnoxious plant. If your child is especially sensitive to poison ivy, teach your child to identify the plant, advise the child to sit upwind during campfire programs and consider use of a barrier cream (talk with your pharmacist) as a preventive measure.

- **Dealing with mosquitoes** is part of our location. Especially active at dawn and dusk, there will be more mosquitoes when our weather is warm and wet. Help minimize mosquito bites by using insect repellent with about 30 percent DEET.

- **Preventing West Nile virus carried through mosquitoes**. Concordia Language Villages monitors recommendations for management of this risk through the Centers for Disease Control, the American Camp Association and the Association of Camp Nurses. We recommend using a repellent with approximately 30 percent DEET. It is our intent to stay abreast of information as more is learned and to take actions that minimize this threat for our participants. Please contact us if you have specific questions.

- **Avoiding wood ticks** is sometimes hard, because both the common dog tick and the small deer tick (Ixodes scapularis), are in our area. Encourage your family members to do a daily “tick check.” In particular, they should check their hair and hairline, groin, axillary area, back and behind the ears. A tick that is merely crawling on a person poses little concern; those that attach to the skin should be removed. You may remove ticks that attach, but it is our preference that villagers come to the Village health center to do so. Using an insect repellent appropriately with about 30 percent DEET is fairly effective in eliminating tick bites.

- **Preventing Lyme disease and other tick-borne illnesses**. Our program monitors for signs and symptoms of a tick-borne illness, especially Lyme disease. Carried by some deer ticks and transmitted when the tick finishes feeding and disengages from the person’s skin, the potential for Lyme disease can be minimized by effective use of repellents, daily tick checks (to interrupt the feeding before the tick is done), and wearing appropriate clothing when in tick-heavy areas. Contact Health Services if you have questions about Lyme disease.

- **Avoiding sunburn**. Most of our activities in the summer Family Weeks are done outside, so be sure to use your sunscreen. At minimum, an SPF 30 product is recommended. We consider sunburn a preventable injury and will minimize this health risk as much as possible.

- **Dressing for the weather**. Northern Minnesota’s weather can vary from hot and muggy to very cold, depending on season. Participants should bring everything recommended on the packing list, including three blankets and rain gear. Programs held between September and May should plan on bringing warm clothing and winter coats. Frost bite is a real risk during the winter months. We recommend you keep informed as to the weather forecast as your session approaches.

- **Winter Safety**. Because our sites have waterfronts, some participants may want to snowshoe out on the frozen lake. There are numerous trails and opportunities to do so throughout Concordia’s property on Turtle River Lake; it provides a peaceful balance to the active Village life, and you may just run into some wild life. Due to the presence of lake springs, snowshoeing, ice skating or cross-country skiing are only allowed on the lakes at our Turtle River Lake sites near Bemidji, Minn., when our facilities department has determined that it is safe, and then only in designated areas. We take no responsibility for your safety should you chose to walk on the ice. We urge you to exercise extreme caution, as drowning is possible.
Questions about Healthcare?

You are encouraged to contact Language Villages’ health services, especially if special arrangements are needed to support your stay in our program. Such requests are needed at least four weeks prior to your family’s arrival.

Health Services
8630 Thorsonveien NE, Bemidji MN 56601
Direct Line: (218) 586-8771
Fax: 1-218-586-8770
E-Mail: health@cord.edu
Main Office: 1-800-450-2214

VI. STAFF

STAFF HIRING PROCEDURES AND POLICIES

Selecting staff members for a Language Village is a competitive process. We recruit staff members from many different backgrounds from all around the world. The deans and program leaders of each Village are responsible for hiring their Village staff on the basis of their oral skills in the target language, enjoyment and effectiveness of working with language learners of all ages and background. We are an equal employment opportunity employer and follow the standards of the American Camp Association.

VII. CONCORDIA LANGUAGE VILLAGES IS PART OF THE FAMILY

Concordia Language Villages is a program of Concordia College, Moorhead, Minn. Concordia College is a four-year liberal arts institution founded in 1891 and owned by the Evangelical Lutheran Church in America. Concordia College’s mission is to influence the affairs of the world by sending into society thoughtful and informed men and women dedicated to the Christian life. In 2006 Concordia College was awarded the Paul Simon Award by NAFSA, the international association for international education, for the scope and depth of its international studies programming, including the Language Villages.

ACCREDITATIONS

Concordia Language Villages is fully accredited as a special function school with the North Central Association Commission on Accreditation and School Improvement (NCACASI).

All programs of Concordia Language Villages have been reviewed by the American Camp Association (ACA) and are fully accredited. The ACA standards address personnel, administration, program development, facilities, health and safety, and transportation. Each facility is subject to annual inspection by the MN Department of Health. Facilities are in compliance with State Fire Marshall directives.

Staff responsible for waterfront activities are credentialed American Red Cross lifeguards (or equivalent) with CPR and first aid certification. Those who teach fencing, archery and selected other activities are personally skilled in that activity, are capable of teaching children in the sport and have demonstrated their ability to manage pertinent safety issues.
VIII. TRANSPORTATION

The transportation office is open from 8 a.m. until 8 p.m. each day throughout the summer and 8 a.m. to 4:30 p.m. Sept.-May.

Transportation Office
Concordia Language Villages
8659 Thorsonveien NE
Bemidji MN 56601 USA
Phone: 1-800-450-2214 or 1-218-586-8600
Fax: 1-218-586-8601
E-Mail: regtrans@cord.edu
Web site: www.ConcordiaLanguageVillages.org

Most families choose to drive to the site of their program; for others, we offer limited airport shuttles through Concordia Language Villages. We have a very limited number of car seats available so if traveling with an infant we request that you bring your own. Transportation arrangements vary according to the type of program you are attending and are the responsibility of the parents/guardians. Transportation forms will be sent to you with your confirmation packet; forms are also available for download from our Web site. Family programs occur at several Villages throughout Minnesota. If flying, families must arrive and depart from the local airport for that Village. Please see the transportation form for specifics.

TRANSPORTATION RESERVATIONS

NOTE: A transportation form is required at least three weeks in advance of the session start date for every family, even if you plan to drive yourselves to the Village. For Summer Family Week programs, please fill out one form for each family member; we can accept one payment for everyone in your group.

Travel One Travel Agency

Travel One, a Minnesota-based travel agency, has more than 30 years of experience assisting camps and camp families in making better air travel connections to and from their destinations. Travel One helps you find flights that work best with Concordia Language Villages transportation schedule. Contact Travel One for your family’s air travel reservations at 1-800-247-1311 or 1-952-854-2551 and ask for a reservationist working with Concordia Language Villages.

Airport Pickup

The options listed below are for Summer Family Weeks only. Limited shuttle service for Family Weekends is available and will be shared with you via phone, e-mail or mail. Please pay careful attention to the Village you are attending and choose the correct airport when making travel arrangements. Check in at the Villages is from 2 to 4:30 p.m. on the first day of the session for Family Weeks and from 5 to 7 p.m. for Family Weekends.

• Bemidji/Hackensack Sessions only:
  – You may fly into Bemidji Regional Airport (BJI) before 2 p.m.; the last bus will depart BJI by 2:15 p.m.
  – Check in with our transportation staff wearing bright yellow polo shirts.

• Callaway Session only:
  – You may fly into the Fargo Hector International Airport (FAR) before 3:15 p.m.; last bus will depart at 3:30 p.m.
  – Check in with our transportation staff wearing bright yellow polo shirts.
  – You may fly out of the Fargo Hector International Airport (FAR) after 1 p.m.

Please notify the transportation office immediately if there are any changes to your flight numbers or arrival and departure times at 1-800-450-2214 or 1-218-586-8600. These are also the contact numbers to report any en route travel problems.
**Arriving by bus**
You may take our bus traveling from our Twin Cities Transportation Center (TCTC) to and from all villages. The TCTC is located on the campus of the University of St. Thomas in St. Paul, Minn. on the corner of Grand Avenue and South Cretin Avenue beside the Science building. Physical address is 36 South Cretin Avenue. Bus departs at 10 a.m. each Monday and returns between 2:30 and 3:30 p.m. each Saturday.

**ARRIVING/DEPARTING BY CAR**

**Vacation in Minnesota**
Northern Minnesota has long been known as a great place to vacation. Things to do include visiting Itasca State Park (home of the Mississippi River headwaters), biking or skiing an extensive network of scenic trails, canoeing, fishing or swimming in a quiet North Woods lake. Shopping ranges from regionally known Summerhill Farms in Park Rapids, Minn., to the unique shops of Walker, Minn. You can also enjoy a theatrical evening at the Paul Bunyan Playhouse in Bemidji, Minn. The local Chambers of Commerce can send you more detailed information.

### Mileage Chart Minnesota Villages

<table>
<thead>
<tr>
<th>Location</th>
<th>Distance from Minneapolis Miles/Kms</th>
<th>Distance from Moorhead Miles/Kms</th>
<th>Distance from Bemidji Miles/Kms</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bemidji</td>
<td>241/386</td>
<td>151/242</td>
<td>—</td>
</tr>
<tr>
<td>Callaway</td>
<td>249/398</td>
<td>63/101</td>
<td>120/192</td>
</tr>
<tr>
<td>Hackensack</td>
<td>171/274</td>
<td>125/200</td>
<td>60/96</td>
</tr>
<tr>
<td>Moorhead</td>
<td>240/384</td>
<td>—</td>
<td>151/242</td>
</tr>
</tbody>
</table>
Minnesota Travel Information

If you are interested in spending time in the Minneapolis/St. Paul, Bemidji or Detroit Lakes areas in conjunction with your family’s arrival or departure, we suggest you contact the local Chambers of Commerce for the most complete listing of overnight accommodations and area attractions.

MINNESOTA INFORMATION

Car Rentals – Bemidji, Minn.

Enterprise – (800) 261-7331 or Bemidji Office – (218) 759-9960 • www.enterprise.com
Alamo National – (800) 332-7133 or Bemidji Office – (218) 751-1880 • www.nationalcar.com or www.alamo.com
Hertz – (800) 654-3131 or Bemidji Office – (218) 751-0063 • www.hertz.com

Visit Bemidji – (877) 250-5959 • www.visitbemidji.com

Brainerd Chamber of Commerce – (800) 450-2838 • www.explorebrainerdlakes.com

Detroit Lakes Chamber of Commerce – (800) 542-3992 • www.visitdetroitlakes.com

Fargo/Moorhead Convention & Visitors Bureau – (800) 235-7654 • www.fargomoorhead.org

Hackensack Chamber of Commerce – (800) 279-6932 • www.hackensackchamber.com

Minneapolis Convention and Visitors Association – (888) 676-6757 • www.minneapolis.org

Explore Minnesota Tourism – (888) 868-7476 • www.exploreminnesota.com

Park Rapids Chamber of Commerce – (800) 247-0054 • www.parkrapids.com

Visit Saint Paul Official Convention and Visitors Association – (800) 627-6101 • www.visitsaintpaul.com

Stillwater Convention and Visitors Bureau – (651) 351-1717 • www.discoverstillwater.com
*Please look for staff members wearing bright yellow polo shirts.

Welcome Area is located on the mezzanine level outside security (two floors above baggage claim).
**MAP 2**

FARGO HECTOR INTERNATIONAL AIRPORT — FARGO, N.D.

www.fargoairport.com

*Please look for staff members wearing bright yellow polo shirts.*

**MAP 3**

BEMIDJI-BELTRAMI COUNTY AIRPORT — BEMIDJI, MINN.

www.bemidjiairport.org

*Please look for staff members wearing bright yellow polo shirts.*
Area with dotted line box represents another map on a subsequent page.
MAP 5
BEMIDJI — TURTLE RIVER LAKE SITES
Finnish, French, German, Norwegian, Spanish, Swedish and Swiss

*Area with dotted line box represents Map 7 which is a detailed map of the Turtle River Lake Sites.

**Finnish Language Village**
*Salolampi*
10915 Ojutkangastie NE
Bemidji MN 56601
(218) 586-8830
Fax (218) 586-8831

**French Language Village**
*Lac du Bois*
9770 Rue de Compiègne NE
Bemidji MN 56601
(218) 586-8530
Fax (218) 586-8531

**French Voyageur**
9950 Rue de Compiègne NE
Bemidji MN 56601
(218) 586-8600
(no direct line available at sites)
Fax (218) 586-8788

**German and Swiss Language Village**
*Waldsee*
9550 Ruppstrasse NE
Bemidji MN 56601
(218) 586-8630
Fax (218) 586-8631

**Norwegian Language Village**
*Skogfjorden*
8607 Thorsonveien NE
Bemidji MN 56601
(218) 586-8730
Fax (218) 586-8731

**Spanish Language Village**
*El Lago del Bosque*
9749 Paseo de Roma NE
Bemidji MN 56601
(218) 586-8930
Fax (218) 586-8931

**Swedish Language Village**
*Sjölunden*
10915 Ojutkangastie NE
Bemidji MN 56601
(218) 586-8830
Fax (218) 586-8831

**Russian Language Village**
*Lesnoe Ozero*
11380 Turtle River Lake Road NE
Bemidji, MN 56601
(218) 586-8430
Fax (218) 586-8431

**Portuguese Language Village**
*Cass Lake*
*Mar e Floresta*
Camp Minne-Wa-Kan 16950
Andrusia Road SE
Cass Lake, MN 56633
Russian Language Village
Lesnoe Ozero
Concordia Language Villages

11380 Turtle River Lake Road NE
Bemidji MN 56601
(218) 586-8430 • Fax (218) 586-8431

Korean Language Village
Sup sogui Hosu
Concordia Language Villages
11380 Turtle River Lake Road NE
Bemidji MN 56601
(218) 586-8430 • Fax (218) 586-8431

Driving around Bemidji, coming from the south or east
• As you approach Bemidji from the south, but still south of town, follow U.S. Hwy 71 by turning left onto U.S. Hwy 2 (this stretch will be labeled both U.S. Hwy 71 and Hwy 2); if coming from the east, just stay on U.S. Hwy 2.
• Follow U.S. Hwy 71, take exit ramp (toward international Falls); go straight ahead (north) at stop light where U.S. Hwy 2 goes west and U.S.Hwy 197 goes east.
• Go 11 miles to Turtle River Lake Road (County Road 22) (go past the green highway sign at 4.2 miles indicating turnoff for Concordia Language Villages at Glidden Road—this leads to other village sites).
• Turn right (SE) onto Turtle River Lake Road. Travel 2.5 miles. Look for Concordia Language Village, Lesnoe Ozero signs on right hand (south) side of road.

Arriving from the south (US Hwy 71 from Park Rapids)
• As you approach Bemidji from the south, follow the signs for U.S. Hwy 71 by turning left onto U.S. Hwy 2 (this stretch will be labeled both U.S. Hwy 71 and Hwy 2).
• Drive 4.9 miles on U.S. Hwy 2 W/71 N take second exit ramp (toward International Falls).
• Drive straight ahead (north) through the intersection at the stop lights where U.S. Hwy 2 goes left (west) and U.S.Hwy 197 goes right (east).
• Drive 11 miles north of the intersection of U.S . Hwy 2 West and U.S.Hwy 71 North, to Turtle River Lake Road (County Road 22) (ignore the green highway sign at 4.2 miles indicating turnoff for Concordia Language Villages at Glidden Road – this leads to other village sites).
• Turn east onto Turtle River Lake Road County Rd. 22.
Arriving from the west (Hwy 2 from Grand Forks)
• Take the first exit for Bemidji - MN-197 (AKA Paul Bunyan Drive).
• At the third stoplight turn left (North) onto Hwy 71.
• Drive 11 miles north of the intersection of U.S. Hwy 2 West and U.S. Hwy 71 North, to Turtle River Lake Road (County Road 22) (ignore the green highway sign at 4.2 miles indicating turnoff for Concordia Language Villages at Glidden Road – this leads to other village sites).
• Turn east onto Turtle River Lake Road County Rd. 22.
• Travel 2.5 miles. Look for Concordia Language Village, Lesnoe Ozero signs on right hand (south) side of road.

Arriving from the South (371 from Minneapolis) or the East (Highway 2 from Grand Rapids/Duluth)
• From Cass Lake drive west on Hwy 2 approx. 2.5 miles.
• Turn right onto County Road 75 (AKA Bingo Palace Dr.) and drive 7 miles. This road becomes County Road 8 (AKA Roosevelt Rd.) as it curves sharply to the left. Remain on this road as it heads west.
• Turn right onto County Road 27 (AKA Swenson Rd. NE) and drive 2.1 miles until you come to a “T” near the Greenwood Golf Course.
• Turn left. Drive 0.4 miles. You are still on County Road 27 as it shares 0.4 miles with County Road 12 (AKA Power Dam Rd.).
• Turn right onto County Road 27 (AKA Parker’s Lake Rd.) Drive north. You will stop at a stop sign on County Road 20 (AKA Birchmont Beach Rd.).
• Continue straight on County Road 27 until you come to a “T” at County Road 22.
• Turn left on County Road 22 and proceed approximately 2 miles until you see the Concordia Language Village sign on the left hand (south) side of the road.
Chinese Language Village

Seⁿ Lin Hú
Maplelag
30693 Maplelag Road
Callaway MN 56521-9643
(218) 375-4021
Fax (218) 375-4600

From Detroit Lakes
• from Detroit Lakes at intersection of U.S. Hwy 10 and U.S. Hwy 59, go north over bridge, turn immediately east on U.S. Hwy 34
• at first stop light, turn left (north) on Richwood Rd./Becker Cty 21 for 11.5 miles
• turn right on to Cty 34 at Richwood Store and go 5.2 miles
• turn left on Becker Cty 110 (not paved); turn off is to the left in sharp curve to the right
• go 1.3 miles on unpaved road
• turn left at Maplelag sign; keep to the left all the way to Seⁿ Lin Hú.

For map of Minnesota, refer to Page 24.
French Language Village

*Lac du Bois*
Camp Holiday
4395 14th Ave NW
Hackensack MN 56452
(218) 682-2570
Fax (218) 682-2565

*Map for additional French site: Bemidji, Page 25*

For map of Minnesota, refer to Page 24.

From Hackensack
- go north on Hwy 371 for 0.1 mile
- turn east on County Road 5
- drive 8.5 miles
- turn left at green highway sign directing you to Camp Holiday
- go 2 miles to the Village, going past the beach area onto the soccer field where parking is available

From Longville
- go north on 84
- turn west on County Road 5
- go 9 miles
- turn right at green highway sign directing you to Camp Holiday
- go 2 miles to the Village, going past the beach area onto the soccer field, where parking is available