



Twin Cities (Village Explorers) Day Camps Day Camp Facilitator Job Description

Description

Day camps are language immersion experiences for children in the Twin Cities metropolitan area. The programs typically run mornings (1/2 days), Monday-Friday. Village Explorers day camp facilitators are responsible for assisting the Assistant Director for Language Discovery Programs in planning and running the Village Explorers Day Camp programs.

Qualifications:

- Minimum of a college degree (or international equivalent)
- Completion of advanced level of language study (fourth year college or higher)
- Previous Concordia Language Villages experience preferred (residential or day camps)
- Language teaching experience required
- Leadership background
- Skills in related cultural/recreational activities

Responsibilities:

- Work with the Assistant Director for Language Discovery Programs and other day camp Facilitators to design an overarching 5-day language and culture curriculum.
- Participate in one leadership staff meeting with the Assistant Director for Language Discovery Programs and other Facilitators prior to Staff Orientation.
- Lead the day camp staff in preparing and implementing daily lesson plans, and act as a resource where necessary.
- Act as the primary liaison between the program staff and the Assistant Director for Language Discovery Programs.
- Act as the primary on-site contact for parents of children enrolled in the day camps.
- Participate in large and small-group language instruction; assume leadership as appropriate and needed
- Create a safe environment in which participants feel accepted by their peers
- Manage day camp groups to promote safety, minimize injury/illness and meet developmental needs
- Oversee the staff team with responsibility for the site: setting up the site prior to Opening Day, preparing teaching materials on a day-to-day basis during the session, maintaining the site throughout the session, and preparing for the next session.
- Participate in mandatory Staff Orientation (1/2 day) and Site Set-up (1/2 day) and abide by the instructional and safety standards taught in this training
- Speak the target language with villagers and staff members as much as possible
- Model standards for behavior and be sensitive to the health and welfare of the villagers
- Interact with parents on a day-to-day basis, answering questions and helping their child transition to and from Day Camp
- Remain on the last day of each Day Camp for site cleanup and evaluation of the program

Compensation:

\$525-\$625 per 5-day day camp week. (This compensation includes prep work and orientation.) Based on experience and expertise.